## **EDUCATION COMMITTEE MINUTES**

## October 13, 2015 - 6:00 PM

#### 9/10 Center Auditorium

(1st Committee Meeting of the Evening)

**CHAIRPERSON:** Deborah Thompson

**BOARD MEMBERS:** Diane Brownfield and Ann Wuertz (Substitute)

James Hills (Absent)

**ADMINISTRATION:** Dr. Cathy Taschner and Ronald Kabonick

CALL TO ORDER: 6:03 p.m.

Approval of September 8, 2015 Education Committee meeting minutes. (Enclosure)

Motion: Deborah Thompson Second: Ann Wuertz Vote: 2-0

Abstained: Brownfield

#### AGENDA ITEMS

#### A. Bayada Nursing Services for Student ID Number 10006868

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract for Nursing Services with Bayada Home Health Care, Inc. for student ID number 10006868. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: Diane Brownfield Vote: 3-0

#### B. Homebound Instruction for Student ID Number 151604

**RECOMMENDED MOTION:** That the Board of School Directors approve the Homebound Instruction for student ID number 151604 with a start date of September 28, 2015 for 8 weeks. (*Confidential Enclosure*)

Motion: Diane Brownfield Second: Ann Wuertz Vote: 3-0

#### C. Homebound Instruction for Student ID Number 151605

**RECOMMENDED MOTION:** That the Board of School Directors approve the Homebound Instruction for student ID number 151605 with a start date of September 28, 2015 for 12 weeks. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: Diane Brownfield Vote: 3-0

## D. Independent Contractor Agreement - Holcomb Behavioral Health Systems

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor's Agreement between Holcomb Behavioral Health Systems to provide Say It Straight and Safe Date Programs, and other programs as described. (*Confidential Enclosure*)

Motion: Ann Wuertz Second: Diane Brownfield Vote: 3-0

#### E. Independent Contractor Contract - CRITICARE

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor's Contract with Chadds Ford Alternacare, Inc. d/b/a/ CRITICARE for Skilled Nurses

## E. Independent Contractor Contract - CRITICARE (cont.)

(RNs and LPNs), Certified Nursing Assistants (CNA) and Personal Care Assistants (PCA) to provide nursing and/or aide services during the 2015-2016 school year. (Confidential Enclosure)

Motion: Diane Brownfield Second: Ann Wuertz Vote: 3-0

#### F. Independent Contractor Contract – Dr. Jose Monasterio

**RECOMMENDED MOTION:** That the Board of School Directors approve the Independent Contractor's Contract with Dr. Jose Monasterio. (*Enclosure*)

Motion: Ann Wuertz Second: Diane Brownfield Vote: 3-0

#### G. Longwood Gardens Grant

**RECOMMENDED MOTION:** That the Board of School Directors accept the grant funds in the amount of \$482 from Longwood Gardens for programming and transportation. (*Enclosure*)

Motion: Diane Brownfield Second: Ann Wuertz Vote: 3-0

#### H. InfoSnap Online Registration Software

**RECOMMENDED MOTION:** That the Board of School Directors approve the contract with InfoSnap to provide online registration software. (*Enclosure*)

Motion: Diane Brownfield Second: Ann Wuertz Vote: 3-0

#### **INFORMATIONAL ITEM(S)**

- PSSA Report
- Word Study Presentation (Delayed until November)

#### **OLD BUSINESS**

#### **NEW BUSINESS**

• Ms. Thompson would like to explore the possibility of cheerleading scholarships.

#### PUBLIC COMMENT

- 1) Sara Redmile Schedule changes and related arts classes.
- 2) Marnie Gibson CritiCare Contract, CASD Phone System and the Health & Safety of Students

**ADJOURNMENT:** This meeting was adjourned at 6:47 p.m.

## **OPERATIONS COMMITTEE MINUTES**

October 13, 2015 - 6:00 P.M.

## 9/10 Center Auditorium

(2<sup>nd</sup> Committee Meeting of the Evening)

**CHAIRPERSON:** 

Greg Wynn (Substitute)

James Hills (Absent)

**BOARD MEMBERS:** 

Stuart Deets and Laurie Knecht

ADMINISTRATION:

Dr. Cathy Taschner and Ronald Kabonick

CALL TO ORDER:

6:48 p.m.

Approval of the September 8, 2015 Operations Committee meeting minutes. (Enclosure)

Motion: Stuart Deets

Second: Laurie Knecht

Vote: 3-0

Vote: 3-0

#### AGENDA ITEMS

#### A. Enrollment Projection Study

RECOMMENDED MOTION: That the Board of School Directors approve the Sundance

Associates to provide an enrollment projection study. (Enclosure)

Motion: Stuart Deets

Second: Laurie Knecht

#### **INFORMATIONAL ITEM(S)**

- Food Services Comparison Report for the month ending September 30, 2015 (Enclosure)
- HVAC Expansion at Caln Elementary School
- Gordon Center
- Farm House
- Speed Limit Restriction
- Facilities Progress Report

#### **OLD BUSINESS**

#### **NEW BUSINESS**

#### PUBLIC COMMENT

- 1) Fonz Newsuan CASD Telephone Service
- 2) Steve Reynolds Coatesville Solar Initiative (CSI)

**ADJOURNMENT:** This meeting was adjourned at 7:25 p.m.

## FINANCE & PERSONNEL COMMITTEE MINUTES

# October 13, 2015 - 6:00 P.M. 9/10 Center Auditorium

(3rd Committee Meeting of the Evening)

**CHAIRPERSON:** Stuart Deets

**BOARD MEMBERS:** Dean Snyder and Michele Maffei

**ADMINISTRATION:** Dr. Cathy Taschner and Ron Kabonick

CALL TO ORDER: 7:27 p.m.

Approval of September 8, 2015 Finance Committee meeting minutes. (Enclosure)

Motion: Dean Snyder Second: Michele Maffei Vote: 3-0

#### **AGENDA ITEMS**

#### A. Financial Statements for August 2015

**RECOMMENDED MOTION:** That the Board of School Directors approve the Financial Statements for the month ending August 2015, as presented. (*Enclosure*)

Motion: Michele Maffei Second: Dean Snyder Vote: 3-0

B. PlanCon-K Refinancing of the 1999, 2005, 2006, 2009 and 2014 Series A General Obligation Bonds RECOMMENDED MOTION: That the Board of School Directors approve the submission of PlanCon-K documents for the refinancing of the 1999, 2005, 2006, 2009 and 2014 Series A General Obligation Bonds. Note the refinancing of the Bonds for the years 1999, 2005, 2006 and 2009 were completed prior to the current administration. (Enclosure)

Motion: Michele Maffei Second: Dean Snyder Vote: 3-0

#### C. Crown Benefits Administration, Inc. COBRA Benefits Program

**RECOMMENDED MOTION:** That the Board of School Directors approve the agreement between Crown Benefits Administration, Inc. for the administration of the School District's COBRA Benefits Program as per the attached agreement. The school district will pay a \$2.50 one-time General Notification fee plus \$1.40 per month per member Administration Charge. The district will charge the allowable 2% COBRA administrative fee for each active member. The terms of the agreement are December 1, 2015 to June 30, 2016 with an annual option to renew. (*Enclosure*)

Motion: Michele Maffei Second: Dean Snyder Vote: 3-0

#### D. Prudential Insurance Company

**RECOMMENDED MOTION:** That the Board of School Directors approve the attached proposal from Prudential Insurance Company to provide Basic Term Life Insurance, Accidental Death & Dismemberment and Long Term Disability Insurance as per the benefits stated within each bargaining unit agreement and other district employee agreements. (*Enclosure*)

Motion: Michele Maffei Second: Dean Snyder Vote: 3-0

#### E. Tri-M Cyber Station Software

**RECOMMENDED MOTION:** That the Board of School Directors approve the attached proposal from Tri-M for the installation of Andover Continuum LAN HVAC Cyberstation and Graphics Engineering Software for Caln Elementary School. (*Enclosure*)

Motion: Michele Maffei

Second: Dean Snyder

Vote: 3-0

#### F. Benner Building Chiller Installation

**RECOMMENDED MOTION:** That the Board of School Directors approve Johnson Controls to install the Benner Building Chiller for a cost of \$141,980.00. (*Enclosure*)

Motion: Michele Maffei

Second: Dean Snyder

Vote: 3-0

#### G. Human Resources Report

**RECOMMENDED MOTION:** That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as presented. (*Enclosure*)

Motion: Michele Maffei

Second: Dean Snyder

Vote: 3-0

#### H. Job Description Revision

**RECOMMENDED MOTION:** That the Board of School Directors approve the update and revisions to the Human Resources Assistant job description.

Motion: Michele Maffei

Second: Dean Snyder

Vote: 3-0

#### **INFORMATIONAL ITEM(S)**

Talent Ed Software

• CASD & Charter School Enrollment Reports for month ending September 30, 2015 (Enclosure)

## **OLD BUSINESS**

#### **NEW BUSINESS**

#### PUBLIC COMMENT

• Fonz Newsuan – Legal fees associated with refiling charges against the former superintendent.

**ADJOURNMENT:** This meeting was adjourned 7:47 p.m.

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.

# POLICY COMMITTEE MINUTES October 13, 2015 – 6:00 PM

## 9/10 Center Auditorium

(4th Committee Meeting of the Evening)

CHAIRPERSON:

Ann M. Wuertz

BOARD MEMBERS: ADMINISTRATION:

Deborah L. Thompson and Gregory D. Wynn Dr. Cathy Taschner and Ronald Kabonick

CALL TO ORDER:

7:48 p.m.

Approval of August 11, 2015 Policy Committee meeting minutes. (Enclosure)

Motion: Deborah Thompson

Second: Greg Wynn

Vote: 3-0

Approval of September 8, 2015 Policy Committee meeting minutes. (Enclosure)

Motion: Deborah Thompson

Second: Greg Wynn

Vote: 3-0

#### **AGENDA ITEMS**

A. Policy 000 - Board Policy/Procedure/Administrative Regulations - 1st Reading

**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 000, Board Policy/Procedure/Administrative Regulations. (*Enclosure*)

Motion: Deborah Thompson

Second: Greg Wynn

Vote: 3-0

B. Policy 001 – Name and Classification –  $2^{nd}$  Reading

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 001, Name and Classification, with recommended changes. (*Enclosure*)

Motion: Greg Wynn

Second: Deborah Thompson

Vote: 3-0

C. Policy 002 – Authority and Powers –  $2^{nd}$  Reading

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 002, Authority and Powers.

Motion: Greg Wynn

Second: Deborah Thompson

Vote: 3-0

D. Policy 003 - Functions – 1st Reading

**RECOMMENDED MOTION:** That the Board of School Directors approve the first reading of Policy 003, Functions. (*Enclosure*)

Motion: Greg Wynn

Second: Deborah Thompson

Vote: 3-0

E. Policy 004 – Membership – 2<sup>nd</sup> Reading

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 004, Membership.

Motion: Greg Wynn

Second: Deborah Thompson

Vote: 3-0

## F. Policy 005 - Organization - 2<sup>nd</sup> Reading

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 005, Organization, with recommended changes. (*Enclosure*)

Motion: Deborah Thompson

Second: Greg Wynn

Vote: 3-0

## G. Policy 005.1 - District Solicitor - 2<sup>nd</sup> Reading

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 005.1, District Solicitor, with recommended change. (*Enclosure*)

Motion: Deborah Thompson

Second: Greg Wynn

Vote: 3-0

# H. Policy 006 - Meetings - 2<sup>nd</sup> Reading

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 006, Meetings, with recommended changes. (*Enclosure*)

Motion: Deborah Thompson

Second: Greg Wynn

Vote: 3-0

## I. Policy 006.1 - Attendance at Meetings via Electronic Communications - 2<sup>nd</sup> Reading

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 006.1, Attendance at Meetings via Electronic Communications, with recommended addition(s).

Motion: Greg Wynn

Second: Deborah Thompson

Vote: 3-0

## J. Policy 007 – Policy Manual Access – 2<sup>nd</sup> Reading

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 007, Policy Manual Access.

Motion: Greg Wynn

Second: Deborah Thompson

Vote: 3-0

# K. Policy 011 - Board Governance Standards/Code of Conduct - 2<sup>nd</sup> Reading

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 011, Board Governance Standards/Code of Conduct.

Motion: Greg Wynn

Second: Deborah Thompson

Vote: 3-0

# L. Policy 819 Vol II 2015 - Suicide Awareness, Prevention and Response - 2<sup>nd</sup> Reading

**RECOMMENDED MOTION:** That the Board of School Directors approve the second reading of Policy 819 Vol II 2015, Suicide Awareness, Prevention and Response.

Motion: Deborah Thompson

Second: Greg Wynn

Vote: 3-0

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# INFORMATIONAL ITEM(S)

Internet Usage and Social Media Survey Results

**OLD BUSINESS** 

**NEW BUSINESS** 

PUBLIC COMMENT

**ADJOURNMENT:** This meeting was adjourned at 8:02 p.m.

Anyone wishing to review the minutes verbatim should contact the School Board Secretary to request a copy of the digital/audio file.